

# 2020-21 RESTART



## OAKES PUBLIC SCHOOLS

**February 17, 2021**

*Our Mission  
Achieving excellence by educating all  
students for tomorrow's world.*

## COVID-19 COORDINATOR & TEAM

Coordinator: Superintendent Kraig Steinhoff

Team Members: Anna Sell, Brandon Bata, Brennan Hack, April Haring, Cari Haugen, Maureen Wentworth, Dave Ehrlin, Larry Engel, Jera Kempel, Jolynn Hankel, Randal Brockman, Jamie Franks, Jody Breker

Consulting Members: Dickey County Health District, Dr. Tara Mertz-Hack, & Dr. Katie O'Brien

### Coordination Responsibilities & Committees

Policies & Procedures	Superintendent Kraig Steinhoff Business Manager April Haring
Facilities & Supplies	Maintenance/Transportation Supervisor Dave Ehrlin Purchasing Clerk Cari Haugen
Food Services	Head Cook Jera Kempel Business Manager April Haring
Academic Instruction	Superintendent Kraig Steinhoff Principal Anna Sell Principal Brandon Bata
Communication & Training	Administrative Assistant Maureen Wentworth Administrative Assistant Cari Haugen
Gatherings, Visitors, & Events	Superintendent Kraig Steinhoff Activities Director Brennan Hack Administrative Assistant Cari Haugen
Mental Health	Counselor Jamie Franks Counselor Jody Breker

### **Primary COVID-19 Contact: Superintendent Administrative Assistant Cari Haugen**

The primary contact for COVID-19 will be responsible for responding to concerns and reporting information to public health. This position must be available to the local health district during regular hours and evenings and weekends.

Policies and procedures will be formed by guidelines released from the Dickey County Health District, ND Department of Health, Center for Disease Control, and ND High School Activities Association.

Dickey County Health District	701-349-4348
ND Department of Health	<a href="https://www.health.nd.gov/diseases-conditions/coronavirus">https://www.health.nd.gov/diseases-conditions/coronavirus</a>
Center for Disease Control	<a href="https://www.cdc.gov/coronavirus/2019-ncov/index.html">https://www.cdc.gov/coronavirus/2019-ncov/index.html</a>
ND Highschool Activities Assoc.	<a href="https://ndhsaanow.com/">https://ndhsaanow.com/</a>

**Updated Guidance and Additional Information can be found on the website at:**  
**[OPS Smart Restart Plan Information](#)**





## HEALTH GUIDANCE SYSTEM

The North Dakota K12 Smart Restart Fall 2020 provides guidance and direction in preparing a re-opening plan. We anticipate changes as the current COVID-19 situation evolves and will continue to communicate these changes promptly.

The K12 Smart Restart categorizes re-opening into five phases:

<b>Blue / New Normal</b>	Most normal activities can resume with standard precautions and awareness of guidelines.
<b>Green / Low Risk</b>	Low case counts are reported. Public health and private healthcare are able to diagnose, treat safely, and isolate cases and their contacts.
<b>Yellow / Moderate Risk</b>	Heightened exposure risk; transmission is controlled. The reported cases are contained by rapid testing and robust contact tracing.
<b>Orange / High Risk</b>	Significant transmission; high risk for exposure due to widespread community spread of infections.
<b>Red / Critical Risk</b>	Highest disease burden; significant and uncontrolled community transmission, multiple outbreaks.

Some counties may not experience a straight path from a red to a blue designation. Cycling back and forth between designation may occur as reported by local public health districts.



## DICKEY COUNTY HEALTH DISTRICT NOTIFICATION & CONTACT TRACING

1. Dickey County Health District (DCHD) will be the Case Investigator and Contact Tracer for all Dickey County cases. DCHD works closely with the North Dakota Department of Health (NDDoH), following guidelines set forth by the NDDoH and the CDC.
2. Upon notification of a positive case, DCHD will work with the COVID-19 Coordinator to determine close contacts of the positive case. The Coordinator will also provide contact information to DCHD. \*It is very important to have updated contact information on file with the school.\*
3. Positive case: When a positive case is identified, DCHD will be in contact with the positive case to determine isolation time and release from quarantine.
4. Close contacts: A close contact is defined as being within 6 feet of a positive case for 15 minutes or longer (cumulative) during the infectious period (2 days before illness onset or, for asymptomatic patients, 2 days prior to positive specimen collection) until the time the patient is isolated. The COVID-19 Coordinator will assist in determining close contacts within the school. Close contacts must quarantine. DCHD and the COVID-19 Coordinator will determine the release date.

NOTE- Individuals with positive screening responses are NOT automatically placed in a quarantine period. However, if individuals with positive responses refuse to be evaluated by medical personnel and provide that notification to the school, they must sit out and monitor for further symptoms for 10 days from the onset of symptoms to ensure recovery.





**RETURN TO SCHOOL SURVEY – FALL 2020**

**Our students, staff, and families’ health and safety are a top priority for re-opening in-person school. The following guidelines and procedures have been developed in consultation with our local public and private health officials.**



**HEALTH & SAFETY**

	BLUE	GREEN	YELLOW	ORANGE	RED
Monitoring Students & Staff	<p>Home Health Screening must be completed before coming to school each day.</p> <p>Students – follow the guidance outlined in the <a href="#">ND Department of Health School Attendance Guidance Decision Tree for Parents</a></p> <p>Staff – follow the guidance outlined in the <a href="#">OPS Health Screening for Employees</a></p> <p>During School Hours, if a student or staff can answer yes to any of the questions on the daily health check (see page 14 or <a href="#">Daily Student Health Check</a>)</p> <p>Students:</p> <ul style="list-style-type: none"> <li>• Will be required to have a facial covering and directed to the medical room.</li> <li>• Parent/Guardian will be contacted to pick up the student immediately.</li> </ul> <p>Staff:</p> <ul style="list-style-type: none"> <li>• Put on facial covering.</li> <li>• Notify the central office or administration.</li> <li>• Social distance in the classroom until a substitute arrives.</li> </ul>				
Absences	<p>Students and Staff Follow NDDOH Guidance: <a href="#">ND Department of Health School Attendance Guidance Decision Tree for Parents</a></p>				
Absenteeism & Attendance	<p>Policies regarding denial of credit based on attendance may be waived for absences related to COVID-19—contact Principals.</p> <p>Staff Attendance Policies may be waived for absences related to COVID-19 –contact Business Manager.</p>				



Higher Risk Individuals	<p>Students or those who have household members or other regular contacts with underlying medical conditions and defined as high risk by a physician will be provided distance learning options.</p> <p>Staff will be provided accommodations, which may include distance learning options.</p> <p>Students with current plans (IEP, 504, Health Plan, etc.) will be reviewed and updated to decrease exposure risk.</p>
Notification	<p>All notices and announcements will be communicated through our current system using social media, telephone, app, and website.</p> <p><b>**All families MUST review and update current contact information at registration**</b></p>



## POSITIVE OR CLOSE CONTACT

	BLUE	GREEN	YELLOW	ORANGE	RED
Isolation & Quarantine	<p>Guidelines and protocols as listed by the ND Department of Health.</p> <p>During school hours, students that can answer yes to any questions on the self-check must have a facial covering and be placed in the medical room until a parent/guardian can pick up.</p> <p>During school hours, staff who can answer yes to any questions on the self-check must notify the Central Office and stay socially distant until a substitute arrives.</p>				
Return to School	<p>Guidelines and protocols will be followed as listed by the ND Department of Health.</p> <p>Student or staff will be allowed to return to school as outlined by the <a href="#">ND Department of Health Guidelines-School Decision Tree</a></p>				



## COMMUNICATION & TRAINING

	BLUE	GREEN	YELLOW	ORANGE	RED
Staff Training	Training for ALL staff was held August 26, 27, 28, 2020 These days will <u>not</u> need to be made up.				
	Training Topics: <ul style="list-style-type: none"> <li>• COVID-19 Symptom Review and Checklist</li> <li>• COVID-19 Related leave and absences</li> <li>• Proper Disinfecting, Gloving, Facial Coverings</li> <li>• Hand Sanitizer Vs. Hand Washing</li> <li>• Proper Physical Distancing</li> <li>• Protocol on Absences, Isolation, and Quarantine</li> <li>• Distance Learning Options</li> <li>• Technology Update and Review</li> </ul>				
Communications	Regular and Routine updates will be provided via current notification systems. Go to <a href="http://www.oakes.k12.nd.us">www.oakes.k12.nd.us</a> to find the current phase.				

## HYGIENE, CLEANING, PHYSICAL DISTANCING

	BLUE	GREEN	YELLOW	ORANGE	RED
Hygiene Practices	Hand Sanitizer: <ul style="list-style-type: none"> <li>• Will be available in each room and hallways.</li> <li>• Students and staff will be encouraged to use hand sanitizer upon entering and exiting every room and building.</li> </ul> Food Services: <ul style="list-style-type: none"> <li>• No self-serve items will be available.</li> <li>• All food items will be plated by staff.</li> <li>• Serving sizes will be increased to accommodate the absence of the salad bar. Individually wrapped fruits and vegetables will be available.</li> <li>• Kitchen staff will wear facial coverings.</li> </ul> Water Fountains: <ul style="list-style-type: none"> <li>• Drinking fountains will be placed out of service; bottle filling will only be allowed.</li> </ul> Southeast Region Career & Tech Center <ul style="list-style-type: none"> <li>• Contact the Director for more information.</li> </ul> Bussing <ul style="list-style-type: none"> <li>• Riders are encouraged to sanitize hands upon entering and exiting the bus.</li> </ul>				



Hygiene Practices	Bathrooms, Hallways, Common Areas, etc. <ul style="list-style-type: none"> <li>• Foot pulls are installed in some bathrooms.</li> </ul> No Sharing of supplies, equipment, etc. Signs will be placed around the facility to encourage the best hygiene practices.		
Facial Coverings	Strongly Encouraged.	Highly Encouraged. Required in certain places.	Required.
Cleaning	<p>Classrooms</p> <ul style="list-style-type: none"> <li>• Each room will be disinfected between each group.</li> </ul> <p>Lunchroom</p> <ul style="list-style-type: none"> <li>• Tables will be disinfected between each group.</li> </ul> <p>Physical Education/Music</p> <ul style="list-style-type: none"> <li>• Equipment will be disinfected between each group.</li> </ul> <p>Playground</p> <ul style="list-style-type: none"> <li>• Playground equipment will not be sanitized.</li> </ul> <p>Bussing</p> <ul style="list-style-type: none"> <li>• Bus transporting students to and from Southeast Regional Career &amp; Tech Center will be disinfected between each group.</li> <li>• Busses will be disinfected after each route.</li> </ul> <p>Southeast Regional Career &amp; Tech Center</p> <ul style="list-style-type: none"> <li>• Contract Director for more information</li> </ul> <p>Central Office, Bathrooms, Hallways, etc.</p> <ul style="list-style-type: none"> <li>• Routine cleaning of high-touch surfaces.</li> </ul> <p>Non-irritating disinfectants will be used to avoid triggering breathing issues of students and staff.</p>		





Physical Distancing	<b>Classrooms</b> <ul style="list-style-type: none"> <li>Assigned seating for all classes.</li> </ul> When individual seating not available, pods are acceptable depending on size.	
	<b>Playground</b> <ul style="list-style-type: none"> <li>Playground will remain open as usual before and after school.</li> </ul>	
	<b>Lunchroom</b> <ul style="list-style-type: none"> <li>Breakfast will still be served.</li> <li>Serving times will be staggered for each group.</li> <li>Tables will be spaced apart to the maximum extent feasible.</li> <li>Plexi-glass is installed at the serving window.</li> <li>Students required to be isolated/quarantined may receive “to-go” meals.</li> </ul>	<b>Lunchroom</b> <ul style="list-style-type: none"> <li>Breakfast will still be served.</li> <li>Serving times will be staggered for each group.</li> <li>Tables will be spaced apart to the maximum extent feasible.</li> <li>Plexi-glass is installed at the serving window.</li> <li>Students required to be isolated/quarantined may receive “to-go” meals.</li> <li>Serving may be altered.</li> </ul>
	<b>Physical Education/Music</b> <ul style="list-style-type: none"> <li>Seating will be spaced apart as far as feasible.</li> <li>Facial and/or instrument coverings may be required when singing or playing an instrument.</li> </ul>	
	<b>Bussing</b> <ul style="list-style-type: none"> <li>Bussing will remain the same.</li> <li>Seats will be assigned</li> <li>Facial coverings are strongly encouraged.</li> </ul>	<b>Bussing</b> <ul style="list-style-type: none"> <li>Bussing will remain the same.</li> <li>Seats will be assigned.</li> <li>Facial coverings will be required when 6’ physical distancing cannot be obtained.</li> </ul>
	<b>Central Office</b> <ul style="list-style-type: none"> <li>Plexi-glass is installed in the reception window.</li> <li>Lunch guests will not be allowed.</li> <li>Non-essential visitors will not be allowed into the building.</li> <li>Essential visitors must remain in the Central Office Area; no guest passes will be provided.</li> </ul> Facial coverings will be <b>encouraged</b> <del>required</del> for outside visitors allowed past Central Office Lobby <b>while in blue/green phases.</b>	





Physical Distancing	<p><b>Drop Off/Pick-up</b></p> <ul style="list-style-type: none"> <li>• K-3 Students will <b>enter</b> door #7 (flagpole door). and <b>exit</b> door #5 or #7 (flagpole doors). Parents are asked not to enter the building.</li> <li>• 4-6 Students will <b>enter</b> door #2 (south door of 4-6 wing) and <b>exit</b> door #2 (south door of 4-6 wing). Parents are asked not to enter the building.</li> <li>• 7-12 Students may <b>enter</b> through the east entrance doors at 7:45 a.m.</li> <li>• Busses will drop off/pick-up as usual.</li> <li>• Students dropped off before 8:10 a.m. must <b>enter</b> through Central Office Doors.</li> <li>• Doors will remain locked all day.</li> <li>• Alternate pick up and drop off arrangements need to be pre-approved by principals.</li> </ul>		
	<p><b>Bathroom, Hallways, Common Areas, etc.</b></p> <p>Signs are placed to encourage the best physical distancing practices.</p>	<p><b>Bathroom, Hallways, Common Areas, etc.</b></p> <p>Facial coverings will be highly encouraged during transition times in the hallway.</p>	<p><b>Bathroom, Hallways, Common Areas, etc.</b></p> <p>Facial coverings will be required during transition times.</p>
Additional Safety Measures	<p>No Over-the-Counter medications will be allowed to be administered to students unless physician order requires.</p> <p>Lunch Cards will be issued to each student and staff to be used for meal purchases.</p> <p>Wellness Center will only be allowed for instruction/activities <b>and student and staff use;</b> no visitors or public use will be allowed.</p> <p>Public Library Hours will be altered:</p> <ol style="list-style-type: none"> <li>1. Public Library personnel will still be available during regularly scheduled hours.</li> <li>2. No one from the public would be able to access the library during the hours school is in session.</li> </ol> <p>In the event that restrictions are lifted in the future, the Library Board will request the public library hours to return to normal.</p>		



## EXTRACURRICULAR ACTIVITIES

	BLUE	GREEN	YELLOW	ORANGE	RED
	Guidance from the ND Highschool Activities Association Return to Competition will be followed. <a href="#">NDHSAA Return to Competition Guidelines</a>				
	<p><b>Indoor Activities</b></p> <ul style="list-style-type: none"> <li>• Maximum Capacity per NDHSAA Regular Season Attendance Guidelines.</li> <li>• Social distancing is encouraged.</li> <li>• Masking is encouraged, not required.</li> <li>• Concessions may be available.</li> <li>• Streaming and other viewing options may be available.</li> </ul> <p><b>Applies to ALL school activities held in school facilities.</b></p>	<p><b>Indoor Activities</b></p> <ul style="list-style-type: none"> <li>• Maximum Capacity per NDHSAA Regular Season Attendance Guidelines.</li> <li>• Ticket system will be used when capacity issues may be a concern. If needed will be issued to each team athlete and away team based on away team roster size.</li> <li>• Will be required to present a school-issued ticket to be admitted into the facility.</li> <li>• Social Distancing is encouraged.</li> <li>• Masking is encouraged, not required.</li> <li>• Concessions may be available.</li> <li>• Streaming and other viewing options may be available.</li> </ul> <p><b>Applies to ALL school activities held in school facilities.</b></p>	<p><b>Indoor Activities</b></p> <ul style="list-style-type: none"> <li>• Maximum Capacity per NDHSAA Regular Season Attendance Guidelines.</li> <li>• Ticket system will be issued to each team athlete and away team based on away team roster size.</li> <li>• Will be required to present a school-issued ticket to be admitted into the facility.</li> <li>• Social Distancing is encouraged.</li> <li>• Masking is required for all fans, workers, and officials.</li> <li>• Concessions may be available.</li> <li>• Streaming and other viewing options may be available.</li> </ul> <p><b>Applies to ALL school activities held in school facilities.</b></p>	<p><b>Indoor Activities</b></p> <ul style="list-style-type: none"> <li>• Same as Orange Phase unless otherwise directed by NDHSAA.</li> </ul>	



Additional information can be found at [ND Smart Restart](#).

	<p><b>Outdoor Activities</b></p> <ul style="list-style-type: none"> <li>• Maximum Capacity per NDHSAA Regular Season Attendance Guidelines.</li> <li>• Social distancing is encouraged.</li> <li>• Masking is encouraged, not required.</li> <li>• Concessions may be available.</li> <li>• Streaming and other viewing options may be available.</li> </ul> <p><b>Additional bathroom facilities may be made available.</b></p>	<p><b>Outdoor Activities</b></p> <ul style="list-style-type: none"> <li>• Maximum Capacity per NDHSAA Regular Season Attendance Guidelines.</li> <li>• Social Distancing is encouraged.</li> <li>• Masking is encouraged, not required.</li> <li>• Concessions may be available.</li> <li>• Streaming and other viewing options may be available.</li> </ul> <p><b>Additional bathroom facilities may be made available.</b></p>	<p><b>Outdoor Activities</b></p> <ul style="list-style-type: none"> <li>• Maximum Capacity per NDHSAA Regular Season Attendance Guidelines.</li> <li>• Social Distancing is encouraged.</li> <li>• Masking is encouraged, not required.</li> <li>• Concessions may be available.</li> <li>• Streaming and other viewing options may be available.</li> </ul> <p><b>Additional bathroom facilities may be made available.</b></p>	<p><b>Outdoor Activities</b></p> <ul style="list-style-type: none"> <li>• Same as Orange Phase unless otherwise directed by NDHSAA.</li> </ul>
	<p><b>Away Games</b></p> <ul style="list-style-type: none"> <li>• Will get in contact with schools of away games at the start of the week and post information to the school website on their policies</li> <li>• Be aware we can't control other venues and will need to abide by their decisions.</li> <li>• Post on social media about upcoming game requirements</li> <li>• Will work with players to distribute ticketing system if applicable.</li> </ul>			
	<p><b>Post Season Games</b></p> <ul style="list-style-type: none"> <li>• Will follow NDHSAA guidelines for post season games and tournaments.</li> </ul>			



## TECHNOLOGY

District Technology.

Please see the OPS Acceptable Use Policy for details—[visit OPS Acceptable Use Policy & Technology Information](#)

OPS uses Traps for antivirus protection, and devices are monitored and filtered while at school.

Teacher Technology.

All teachers have a laptop and the necessary technology in their classrooms.

All teachers are trained on the online resources adopted by the school.

## ACADEMIC INSTRUCTION

	BLUE	GREEN	YELLOW	ORANGE	RED
Grades K-3	Traditional Instruction	Traditional Instruction	Distance Learning Where Necessary	Distance Learning Where Necessary	Distance Learning Where Necessary
Grades 4-6	Traditional Instruction	Traditional Instruction	Distance Learning Where Necessary	Distance Learning Where Necessary	Distance Learning Where Necessary
Grades 7-12	Traditional Instruction	Traditional Instruction	Distance Learning Where Necessary	Distance Learning Where Necessary	Distance Learning Where Necessary
Family Choice for Distance Learning Option Per Semester					

### *Traditional Instruction-Blue/Green/Yellow/Orange/Red Phase:*

All instruction is delivered in-person. Teachers and students maintain a normal daily schedule. Safety precautions are implemented to enhance staff and student safety.

Instruction will be delivered through distance learning where and when needed by Oakes Public Schools staff.

### *At-Home Online Instruction Only:*

Oakes High School family choice to enroll in ND Center for Distance Education (NDCDE) classes per semester; instructors will not be Oakes Public School staff.

Oakes High School will cover the cost of these courses. In the event a student fails a course, the family will be responsible for the cost of that course. Academic support will be provided solely by NDCDE. It will be the family/student's responsibility to monitor progress and grades in each course and communicate with their instructor. Each student will take a minimum of 6 classes per semester, including a combination of core classes required for graduation and electives.

Oakes Elementary School family choice to enroll in SE Dakota Learning Academy; instructors will not be Oakes Public School staff.

It will be the family/student's responsibility to communicate with academy instructors and monitor progress/grades in each course. Each student will be required to take and pass six courses. In the event a student does not finish or fails a course, the family will be responsible for reimbursement of the cost of the course, and the child will not be promoted to the next grade level at Oakes Elementary School.



*Sheyenne Valley Special Education Unit:*

Oakes Public Schools District will work in conjunction and collaboration with Sheyenne Valley Special Education Unit to ensure that educational decisions for students with Individual Education Plans (IEPs) will be made on an individual basis and in compliance with the Individuals with Disabilities Education Act (IDEA) and ND Department of Instruction Office of Special Education guidelines. The learning environment, services, and accommodations for students with disabilities will be determined through the student's IEP team, including student's parent or guardian, school administration, and staff. The team will work together to develop plans that will ensure equitable and effective access to provide FAPE for students with special needs in all learning environments.

Special education case managers will contact people for communication between each IEP student's parents/guardians and required team members and monitor the continuation of services and accommodations, whether they are provided virtually, in-person, or a combination model. The school district's Restart Plan will focus on procedures for delivering education within the district, which will also apply to holding IEP team meetings and completing required special education procedures while maintaining student and staff health and safety, according to the North Dakota K-12 Smart Restart guidelines.





## DAILY STUDENT HEALTH CHECK

Parents are asked to review this daily health checklist by answering these questions before sending their child to school.

**(Parents do not send the questionnaire to school)**

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Has your child had close contact with a confirmed case of COVID-19 in the past 14 days?

Yes            No

Does your child have two or more of the following symptoms: fatigue, headache, muscle/body aches, chills, cough, shortness of breath, sore throat, congestion/runny nose, nausea, vomiting, diarrhea, abdominal pain?

Yes            No

Does your child have a fever of 100.4 or higher?

Yes            No

Does your child have a new loss of taste or smell?

Yes            No

Does your child or any household member have a pending COVID-19 Test due to being symptomatic?

Yes            No



If **YES** to any of the questions, **STOP!**

Do not send your child to school.  
Contact your healthcare provider.  
Contact your child's school to inform them of your child's absence.



If you are able to answer **NO** to all questions, go to school.

[ND Department of Health School Attendance Guidance Decision Tree for Parents](#)

**For More Information, Visit ND Department of Health COVID Guidance for Schools:**

[ND Department of Health Schools Guidance](#)



**North Dakota Department of Health COVID-19 Screening for Employees  
(Non-Healthcare Workers)**

*Our goal is to keep workforce intact while protecting staff and the public we serve from contracting the virus.*

**This form should be used to screen employees each day for symptoms and exposure to COVID-19.  
It may also be used for employees to screen themselves.**

Employee Name:		Employee Phone Number:	
Classification/Job Title:		Date/Time:	
1.	Does the employee have a fever $\geq 100.4^{\circ}$ Fahrenheit ( $38^{\circ}\text{C}$ ) or feel like he/she has fever/chills?	Yes	No
2.	Does the employee have <b>new or worsening</b> symptoms of cough, sore throat, muscle/body aches, severe headache with fever, shortness of breath, vomiting, diarrhea, or loss of taste/smell?	Yes	No
3.	Has the employee tested positive for or been diagnosed with COVID-19 and has not yet been released from isolation (10 days from symptom onset or if asymptomatic, 10 days from test date) by public health?	Yes	No
4.	Did employee have close contact* with a person who has tested positive for or been diagnosed with COVID-19? <i>* Within approximately 6 feet for 15 cumulative minutes or more or have direct contact with infectious secretions of a COVID-19 case (e.g., being coughed on).</i>	Yes	No
5.	Did employee or a household member have a pending COVID-19 test due to being symptomatic?	Yes	No

**For an individual answering “Yes” to questions 1 and/or 2**, immediately exclude the employee from work and refer them to their healthcare provider, calling ahead. The healthcare provider should assess the individual for COVID-19 infection. If tested for COVID-19, the individual should be excluded from work until test results are available. If not tested for COVID-19, the individual should be sent home until at least 24 hours have passed since recovery defined as resolution of fever without the use of fever-reducing medications and improvement in symptoms.

**For an individual answering “Yes” to questions 3**, The employee must be furloughed from the workplace for 10 days from onset of symptoms and be fever-free for 24 hours without the use of medication and have symptom improvement. If the employee does not have symptoms, then the employee must be furloughed for 10 days from the date of the test.

**For an individual answering “Yes” to question 4**, The employee should be furloughed from the workplace for 14 days from the last time he/she was exposed to a case while the case was contagious. For household contacts who are continually exposed to cases, the employee should be furloughed during the case’s 10-day isolation period plus the 14-day quarantine period. Close contacts should be tested for COVID-19 7-10 days after last exposure to a case. Even if the employee tests negative, the 14-day quarantine period must be completed.

For more information about COVID-19, please visit [www.health.nd.gov/coronavirus](http://www.health.nd.gov/coronavirus) or call 1-866-207-2880.

