

**Oakes Public School District #41 Regular Meeting Minutes
July 13, 2021**

President Sonia Meehl called the regular meeting of the Oakes Public School Board District #41 to order at 7:00 a.m. at the Oakes School Conference Room. President Sonia Meehl was present, and Directors Bill Schmitz, Ryan Rosendahl, Robert Thorpe, and Sheila Nagel were present. Attending Monica Heimbuch and John Zetocha-Starion Bank. Attending via Zoom Video Call Lindsey Courtney. Also attending Dave Ehrlin, Anna Sell, Brandon Bata, Superintendent Dave Goetz, and Business Manager April Haring.

The pledge of allegiance was recited.

Rosendahl motioned, Nagel seconded to approve the agenda with the addition of Impala Bids under Action Items, motion carried.

President Meehl recognized the visitors present.

Public Communications

Family of Harry Cline sent a thank you for the thoughts and memorial.

Action Items

Starion Track Agreement, history of proceedings were reviewed. John Zetocha, Starion Bank, presented additional information on the proposed agreement. Concerns and terms were discussed. Nagel motioned, Thorpe seconded to accept Naming Rights Agreement with Starion Bank contingent upon approval by an Oakes Public School attorney review, motion carried. *Impala Bid*, bids were received under minimum request. Schmitz motioned, Rosendahl seconded to readvertise for sealed bids with no minimum bid requirement, to be received by August 10 School Board Meeting, motion carried.

School Policy Review

Second Reading, Schmitz motioned, Thorpe seconded to approve the second reading and adoption with amendments of policy FGA-Student Education Records and Privacy, motion carried.

Rosendahl motioned, Thorpe seconded to approve the second reading and adoption of policies GABC-Sex Education, GCC-Protection of Pupil Rights Amendments, and Third-Party Research on Students, HDD-Gifts and Bequests, KBA-Relations with News Media, motion carried.

Minutes and Financial Reports

Schmitz motioned, Nagel seconded to approve the minutes June 7, 2021, regular meeting as presented, motion carried.

Nagel motioned, Rosendahl seconded to approve the revenue, expense, reconciliation, and balance sheet, motion carried.

Schmitz motioned, Nagel seconded the pledge of assets report as presented, motion carried.

Rosendahl motioned, Schmitz seconded the destruction of records as presented, motion carried.

Nagel motioned, Schmitz seconded to approve the annual transportation review report, motion carried.

Thorpe motioned, Schmitz seconded to approve the annual leave report for Superintendent and Business Manager, motion carried.

Bills

Nagel motioned, Schmitz seconded, to approve the schedule of bills totaling \$648,873.29 , motion carried.

A & B BUSINESS \$4,855.22, ADVANCED ENGRAVING \$1,634.25, ALLARD TROPHY \$5.00, ANGRY BEAVER LODGE \$148.00, AWENDER, LANIE \$500.00, B&B GARDENS \$944.76, BATA, ALICIA \$134.99, BE PUBLISHING \$402.50, BOBCAT OF GWINNER \$241.60, BRAIN POP \$3,250.00, BSN SPORTS \$1,999.61, CASEYS \$1,471.58, COLLEGE BOARD \$33.00, COMPANION CORPORATION \$1,236.00, COMPUTER EXPRESS \$1,130.00, CONNECTING POINT \$5,348.28, CORNER C-STORE \$200.50, CRANE MERCHANDISING SYSTEMS \$23.90, CRAWFORD \$308.00, DAKOTA IMPROVEMENT \$186.00 , DAKOTA WATER SOLUTIONS \$190.00, DICKEY RURAL NETWORKS \$1,148.48, ECONOMY PROPANE \$172.86, ESPARK \$5,320.00, FARGO PUBLIC SCHOOLS \$748.08, FILTRATION SYSTEMS \$298.71, 502 FLAIR \$575.00, FOLLETT SCHOOL SOLUTIONS \$1,178.87, GEFROH TYRA PHOTOGRAPHY \$360.00, GERMAN, ETHAN \$500.00, GERRELLS SPORTS CENTER \$1,821.35, GRAPHIC EDGE \$840.00, HAAFKE, KALYN \$275.00, HANSEN, STEELE \$1,000.00, HARRIS, KRISTINE \$137.50, HUB CITY ROOFING \$50,886.00, ITHREEG MEDI \$624.00, JAMF SOFTWARE \$9,018.00, KELLY TOM CONSTRUCTION \$5,825.00, KELLY, VICKIE \$20.09, KOURAJIAN, SHAUN \$55.00, KUSTOM MACHINE \$156.08, LAMOURE PUBLIC SCHOOLS \$40.00, LEARNING WITHOUT TEARS \$126.00, LITCHVILLE MARION PUBLIC SCHOOL \$220.00, LYNCH, ALEXANDRA \$176.69, MARCIA BRENNER ASSOCIATE \$345.00, MEEHL, SONIA \$137.92, MERTZ LUMBER \$4,181.94, MUGGLI, CHERIE \$33.00, NAGEL, SHEILA \$178.64, ND ASSOCIATION OF SCHOOL BUSINESS MANAGERS \$50.00, NDSU \$18,639.18, NDCEL \$3,585.00, NDSBA \$5,209.10, NORTHERN CASS PUBLIC SCHOOL \$500.00, OAKES CITY \$1,878.00, OAKES EDUCATION ASSOCIATION \$120.00 ,OAKES PARK AND RECREATION \$106.00, OAKES PUBLIC LIBRARY \$533.64, OAKES TIMES \$903.92,OAKES TRUCK AND TRAILER \$1,690.64, OFFICE OF STATE TAX COMMISSIONER \$7,834.00, OTTER TAIL POWER \$11,569.71, PARTS SUPPLY \$98.67, PAYSCHOOLS \$1,080.00, PETERSON, NOLEN \$250.00, PLAYON SPORTS \$1,500.00, POPPLERS MUSIC STORE,32.40,PRASKAS HARDWARE INC,670.45,QUADIENT LEASING USA \$221.28, REMEMBER WHEN PUBLISHING \$1,635.00, RENAISSANCE LEARNING \$27,681.75, RESPONDUS \$2,795.00, RONS HEATING AIR CONDITIONING \$135.48, RYAN BROTHERS \$4,645.00, S&S ROADRUNNER SALES \$4,134.25, SEYER PLUMBING & HEATING \$1,660.00, SVSEU \$15,887.95, SRCTC \$99,576.86, SRCTC-FFA \$30.00, STARION BOND SERVICES \$212,125.00, STEINER, TARA \$259.84, STUDIES WEEKLY \$882.45, SUMMIT FIRE PROTECTION \$175.00, SUND, KAREN \$137.50, THORPE, ROBERT \$361.92, THREEX GEAR \$1,098.00, TORNADO STOP \$5,011.72, US FOODS \$70.10, WELLS FARGO \$68,053.50, WESTERN AGENCY \$13,386.00, WEXHEALTH \$273.60, WOODWIND & BRASSWIND \$1,844.98, ZACKS REPAIR \$140.00, COMMERCIAL CARD \$19,758.35

Meehl reported April Haring, Business Manager, has completed the ND Business Manager Certification Program. A thank you and farewell was given to Board Member Bill Schmitz.

Meehl declared the final 2019-20 meeting adjourned at 7:53 a.m.

Superintendent Dave Goetz called the special meeting of the Oakes Public School District #41 to order at 8:00 a.m. at the Oakes School Conference Room. President Sonia Meehl was present, and Directors Monica Heimbuch, Ryan Rosendahl, Robert Thorpe, and Sheila Nagel were present. Attending via Zoom Video Call Lindsey Courtney. Also attending Dave Ehrlin, Anna Sell, Brandon Bata, Superintendent Dave Goetz, and Business Manager April Haring.

Oaths of Office were read and signed by Sonia Meehl and Monica Heimbuch.

Nagel nominated Sonia Meehl as Board President for the 2021-22 School Year. Nominations closed.

Roll call approved the appointment of Sonia Meehl as Board President.

Nagel nominated Rosendahl as Vice-President for the 2021-22 School Year. Nominations closed.

Roll call approved the appointment of Ryan Rosendahl as Vice-President.

Rosendahl motioned, Nagel seconded to approve agenda with the addition of 2021-22 Activities Handbook under Action Items, motion carried.

Action Items

Teacher Leadership Academy, a student has withdrawn from the program after the first semester. Thorpe motioned, Heimbuch seconded to approve withdrawal and require Katie Johnson to repay \$673.58 for tuition paid by OPS, motion carried.

2021-22 Budget Hearing Date, Nagel motioned, Thorpe seconded to schedule Budget Hearing immediately following the September 2021 Board Meeting at the Oakes School Conference Room, carried.

Student Handbooks, Rosendahl motioned, Nagel seconded to approve second reading and adoption of the 2021-22 Elementary Handbook and the 2021-22 Jr/Sr High Handbook with recommended changes, motion carried.

Employee Personnel Handbook, Nagel motioned, Heimbuch seconded to approve first reading of the 2021-22 Personnel Handbook as presented, motion carried.

Activity Handbook, Heimbuch motioned, Nagel seconded to approve first reading of the 2021-22 Activity Handbook as presented, motion carried.

Annual Motions, Thorpe motioned, Rosendahl seconded, to designate the Oakes Times as the official newspaper, designate Starion Bank, Bank North, and First Community Credit Union as official depositories, designate the Superintendent as the authorized representative for all Federal programs, designate Superintendent as Sheyenne Valley Special Education Unit representative, motion carried.

Heimbuch motioned, Thorpe seconded to appoint Sheila Nagel to Southeast Region Career and Technical Center Board, motion carried.

Rosendahl motioned, Nagel seconded to appoint Sonia Meehl to Dickey County Job Development Authority Board, motion carried.

Nagel motioned, Thorpe seconded to set the regular board meeting date and time as the second Tuesday of each month at 7:00 a.m., motion carried.

District Fees were discussed and reviewed. Nagel motioned, Heimbuch seconded, to approve the fee schedules with changes to Drivers Education Fee to \$150 In-District and \$400 Out-of-District or repeating, motion carried. Computer Insurance Fees will be discussed at the August meeting.

Staffing Update, Activities Director Job Description was discussed, and the concerns of the lack of applicants. Superintendent Goetz proposed amending the Activities Director position to full-time; a complete proposal will be brought to the Board for further review. HS Science Teacher position has been reopened, and interviews are scheduled later this week. Nagel motioned, Heimbuch seconded to approve an additional Elementary Paraprofessional position; this will create two positions to be filled for the upcoming school year, motion carried. Rosendahl motioned, Thorpe seconded to approve the 2021-22 Teacher and Administrative Contracts for the following, motion carried.

Alica Bata - \$52,687.00; Brandon Bata - \$83,665.00; Christine Bopp - \$58,480.00; Leigh Delahoyde - \$52,230.00; Leslie Dethlefsen - \$39,439.00; Greg Dobitz - \$64,896.00; Krista Dobitz - \$55,480.00; Larry Engel - \$70,720.00; Jamie Franks - \$52,920.00; Kelli Gebhardt - \$56,155.00; Shelby Gelinske - \$46,734.00; David Goetz - \$137,000.00; Virginia Gramlow - \$49,780.00; Kalyn Haafke - \$53,500.00; April Haring - \$73,205.00; Audrey Hovel - \$43,150.00; Katie Johnson - \$43,960.00; Vickie Kelly - \$62,560.00; Shaun Kourajian - \$49,455.00; Rod Kramer - \$54,307.00; Colt Lien - \$51,064.00; Alexandra Lynch - \$46,730.00; Jordan Lynch - \$50,299.00; Jessica McGuire - \$42,250.00; Kayla Meierotto - \$45,850.00; Jeff Miller - \$53,073.00; Roxane Miller - \$65,339.00; Emily Petersen - \$48,940.00; Nolen Peterson - \$58,026.00; Becca Roberts - \$50,806.00; Shawn Sagert - \$56,088.00; Cory Schall - \$62,467.00; Elizabeth Schieler - \$54,076.00; Ryan Schneider - \$48,775.00; Anna Sell - \$94,120.00; Tara Steiner - \$56,350.00; Madison Taylor - \$44,680.00; Kathy Warren - \$60,166.00; John Wentworth - \$51,550.00; Grace Woodstead - \$44,650.00.

School Policy Review

First Reading, Thorpe motioned, Nagel seconded to approve first reading of policy BBBB-School Board Committees, motion carried.

First Reading with No Second Reading, Nagel motioned, Heimbuch seconded to approve first reading and adoption with amendments of policy GABAA-English Learners, motion carried.

Reports

Anna Sell, Elementary Principal, reported on activities and progress of the Teacher Leadership Academy. In addition, administrators will be working with Oakes Police Department on School Resource Officer expectations.

David Goetz, Superintendent, reported on various activities in the District. Discussed options for future meeting proceedings and agendas.

Meehl reported the information gathered regarding Heimbuch's elected position and action that may come if the Board Member moves from the elected geographic district. The Oakes Public School District elects Board Members from geographic areas due to a reorganization completed in 1958 and established districts in 1973 by a public vote. If Heimbuch moves out of her elected geographic district, the School Board may declare a vacancy and either appoint a member or call a special election.

A special meeting is scheduled for Thursday, July 15, 2021, at 12 p.m., agenda item to include Activities Director positions

The Board Retreat is scheduled for Monday, July 19, 2021, at 7 p.m. at the Oakes Public Schools Conference Room.

The next regularly scheduled board meeting is scheduled for Tuesday, August 10, 2021, at 7:00 a.m., at Oakes Public Schools Conference Room.

Meehl declared the meeting adjourned at 9:58 a.m.

President _____

Business Manager _____