

**Oakes Public School District #41 Regular Meeting Minutes  
June 7, 2021**

President Sonia Meehl called the regular meeting of the Oakes Public School Board District #41 to order at 6:58 a.m. at the Oakes School Conference Room. President Sonia Meehl was present, and Directors Bill Schmitz, Ryan Rosendahl, Robert Thorpe, and Sheila Nagel were present. Attending Chief Matt O'Brien and via Zoom Video Call Vickie Kelly. Also attending Anna Sell, Brandon Bata, Superintendent Kraig Steinhoff, and via Zoom Video Call Business Manager April Haring.

The pledge of allegiance was recited.

Nagel motioned, Schmitz seconded to approve the agenda with the addition of School Resource Officer and Student Handbooks under Action Items, motion carried.

President Meehl recognized the visitors present.

Public Communications

*Congratulations* received from Patte Setterlund Hample on the fabulous performance of the track teams.

*Family of PaeksSim Cox* sent thank you for the thoughts and memorial.

*Family of Grace Olien* sent thank you for the thoughts and memorial.

Action Items

*Election Canvassing Board* reviewed election results; no ballots required review. Nagel motioned, Rosendahl seconded, to approve the canvas of the June 1, 2021, election with the following results: Rural Area East of ND Highway 1 – Sonia Meehl received 174 votes, Brian Seyer received 99 votes, Sonia Meehl being declared the winner; City of Oakes – Jon Bakke received 123 votes, write-in Monica Heimbuch received 139 with 2 additional write-ins receiving one vote each, Monica Heimbuch being declared the winner; motion carried.

*Hall of Fame*, Thorpe motioned, Schmitz seconded to approve induction of Tom Iverson into the OPS Hall of Fame, motion carried.

*Audit Bids*, Rosendahl motioned, Thorpe seconded to accept and approve the proposal from Harold Rotunda, CPA, to complete 2019-20 and 2020-21 audit for the Oakes Public School District, motion carried.

*Impala Sale*, no bids have been received, Thorpe motioned, Schmitz seconded to lower minimum bid to \$5,000.00, motion carried.

*State Clean Diesel Grant – Bus Purchase*, Oakes Public Schools District was awarded a grant of \$22,877.00 through the State Clean Diesel Grant program. The funds must be used towards the replacement of an older bus by September 30, 2022. Rosendahl motioned, Nagel seconded to accept the award and replace Bus 7 next year, motion carried.

*Annual Transportation Report*, Schmitz motioned, Nagel seconded to approve the transportation report as presented, motion carried.

*First Reading of 2021-22 Budget* was reviewed, Nagel motioned, Schmitz seconded to approve the first reading of the budget, motion carried.

*Student Handbooks*, Rosendahl motioned, Nagel seconded to approve first reading of the 2021-22 Elementary Handbook and 2021-22 Jr/Sr High Handbook as presented, carried.

*Starion Bank Track and Field Agreement*, Thorpe motioned, Nagel seconded to approve the agreement for sponsorship with Starion Bank and naming rights of the track complex with signage; the motion failed due to lack of support due to further clarification of timeline. The agreement will be tabled until the next meeting for further review.

*Teacher Leadership Academy*, a student has withdrawn from the program after the first semester. Thorpe motioned, Schmitz seconded to require Larry Engel to repay \$673.58 for tuition paid by OPS, motion carried.

*ESSER Funding*, stakeholder input was reviewed and discussed. Nagel motioned, Rosendahl seconded to approve proposed allocations of funding, all present approved, motion carried.

*Staffing*, Negotiations Committee presented the proposal for salary adjustments for administration and classified staff; adjustments are in line with certified staff. Nagel motioned, Thorpe seconded to approve an increase of 2.5% to administration salary base, an increase of 1.7% to classified hourly rate plus an increase of the district share of health insurance to 100% paid of a single policy, all present approved, motion carried.

Discussed positions still open for the upcoming school year.

*School Resource Officer* request was discussed, and cost-sharing proposals reviewed. Nagel motioned, Schmitz seconded to approve a School Resource Officer with a 50/50 cost share with the City of Oakes, all present approved, motion carried.

A recess was taken from 8:21 -8:23 a.m.

### School Policy Review

*Second Reading*, Schmitz motioned, Thorpe seconded to approve the second reading and adoption of policies FFG-Student Assemblies, GDB-Graduation Exercises, HCAB-Bidding Requirement & Procedures, IDC-Data Protection & Security Breach, motion carried.

*First Reading*, Nagel motioned, Schmitz seconded to approve first reading of policies FGA-Student Education Records and Privacy, GABC-Sex Education, GCC-Protection of Pupil Rights Amendments, and Third-Party Research on Students, HDD-Gifts and Bequests, KBA-Relations with News Media, motion carried.

*First Reading*, Rosendahl motioned, Nagel seconded to approve first reading and waive second reading to adopt amendments of policies, GABDB-Title Programs Dispute Resolution Procedure, HCAE-Disbursement of Monies, motion carried.

### Reports

*Brennan Hack, Activities Director*, no report was received. Board noted accomplishments for our spring athletes and their many successes in track, golf, and archery.

*Anna Sell, Elementary Principal*, provided information on recent student assessments and reported on current training and summer activities.

*Brandon Bata, High School Principal*, provided information on recent student assessments and reported on recent student achievements. In addition, an updated driving contract was reviewed and will be compared to wording in the Student Handbook for final approval.

*Kraig Steinhoff, Superintendent*, read 212 Shoutouts: Submitted by: Karen Harris-Mr Lien lead his students through an amazing transformation this year. The band and choir concert was a showcase of hard work and determination, by both the students and Mr. Lien. Thank you! Board Member Nagel also included a huge thank you to Mrs. Hay for her help and mentorship! Board Member Sonia Meehl thanked Ms. Schieler and Mr. Lein for their outstanding coaching to our golfers! Submitted by Dr. Steinhoff-Thank you for entrusting me to be your superintendent these last five years; thank you for educating our four children and helping them to love school; Oakes Board of Education, OPS Staff, and Mr. Goetz, I wish you nothing but the best as you continue pursuing excellence; our family will forever remember our time as folks from Oakes!

The Activities Director position was discussed and reviewed; further options will be discussed at the July Board Meeting.

*Logo Task Force*, Meehl reported the committee's action, challenges, and discussions on logo changes. Meehl will research more on history, purpose, and current information on logo updates. The proposed logo redesign was included with the website update; more work will be done to address concerns and resolve issues.

Minutes and Financial Reports

Schmitz motioned, Thorpe seconded to approve the minutes, May 11, 2021, regular meeting as presented, motion carried.

Nagel motioned, Rosendahl seconded to approve the balance sheet and revenue/expense reports as presented, motion carried.

Bills

Nagel motioned, Schmitz seconded, to approve the schedule of bills totaling \$111,579.45, motion carried.

A & B BUSINESS \$4,590.01, ALLARD TROPHY \$2,161.75, ANGRY BEAVER LODGE \$1,600.00, BALFOUR \$275.54, BOUND TO STAY BOUND BOOKS \$675.97, BOYLE, BARBARA \$125.00, BRITTON HECLA SCHOOL DISTRICT \$50.00, CAMERON TODD GRAD RECOGNITION \$400.80, CARLBLOM, SCOTT \$157.13, CASH-WAS DISTRIBUTING \$10,654.53, CENTRAL CASS PUBLIC SCHOOL \$400.00, CHADS ELECTRIC \$93.43, CHAHINKAPA ZOO \$210.00, CHRISTENSON, SHARI \$42.79, COCA COLA \$157.50, COMPUTER EXPRESS \$26.00, CRANE MERCHANDISING \$18.62, DAKOTA IMPROVEMENT \$500.00, DAKOTA SEPTIC SERVICE \$975.00, DAKOTA WATER SOLUTIONS \$150.00, DEMCO \$199.68, DICKEY RURAL NETWORKS \$1,141.48, ELLENDALE PUBLIC SCHOOL. \$160.00, ESJD-BISMARCK \$2,074.18, EXPRESSWAY SUITES \$3,118.80, FIRST COMMUNITY CREDIT UNION \$350.00, 502 FLAIR \$57.00, FM REDHAWKS \$378.00, GEMAR, RANDA \$125.00, GERRELLS SPORTS CENTER \$1,718.89, GIGI'S PLAYHOUSE \$2,500.00, GREATER SOUTHEAST ITV CONSORTIUM \$1,850.00, HAAFKE, KALYN \$275.00, HAMRE, KAYL \$189.97, HANSON, GARETH \$279.70, HOVEL, AUDREY \$352.78, JGE INC \$71.41, JOHNSON, KELLY, VICKIE \$23.54, LIEN, COLT \$119.60, LISBON PUBLIC SCHOOLS \$200.00, MACKIN EDUCATIONAL RESOURCES \$150.76, MERTZ LUMBER \$128.62, METRO TIMING \$1,750.42, MILLERS FRESH FOODS \$78.09, ND DEPT OF TRANSPORTATION \$11.50, NDSOS \$450.00, NDCEL \$75.00, NDSBA \$750.00, NORTHERN CASS PUBLIC SCHOOL \$100.00, OAKES CITY \$1,440.00, OAKES TIMES \$885.60, OAKES TRUCK AND TRAILER CENTER \$2,295.24, OLSON, ERIC \$114.74, OPP, KAY \$125.00, OTIS ELEVATOR \$1,275.00, OTTER TAIL POWER \$10,028.60, PARTS SUPPLY \$257.81, PEPSIAMERICAS \$62.13, PETERSON, NOLEN \$250.00, PRASKAS HARDWARE \$580.14, ROBERTS, BECCA \$161.62, S&S ROADRUNNER \$4,134.25, SAGERT, SHAWN \$25.89, SANDMAN STRUCTURAL ENGINEERS \$1,116.50, SCHMIT, DEAN \$740.00, SCHMITT MUSIC \$120.93, SCHOLASTIC BOOK FAIRS \$1,772.89, SELL, ANNA \$653.50, SWEETS 'N STORIES \$51.74, TORNADO WATCH \$400.00, US FOODS \$7,266.81, VALLEY CITY STATE UNIVERSITY \$4,205.00, VOEGELI, RICHARD \$84.00, WARREN, DONALD \$160.35, WELTER, JONAH \$130.63, WESTERN AGENCY \$181.00, WISNER, ADRIANNA \$861.33, WISNER, ALEESHA \$861.34, WISNER, JOCELYN \$861.33, WOLFF, CAROLE \$125.00, ZERR, TREV \$23.00, COMMERCIAL CARD \$28,384.59

The next regularly scheduled board meeting is scheduled for Tuesday, July 13, 2021, at 7:00 a.m., at Oakes Public Schools Conference Room.

Meehl declared the meeting adjourned at 9:02 a.m.

President \_\_\_\_\_

Business Manager \_\_\_\_\_