

OAKES SCHOOL BOARD  
OCTOBER 13, 2023, 7 AM  
CENTRAL CONFERENCE ROOM

Call to order:

Sonia Meehl called the meeting to order at 7 AM. Those in attendance from the school board were Sonia Meehl, Rhonda Day, Brian Seyer, Sheila Nagel, and Monica Heimbuch. Superintendent Anna Sell, Business Manager Shannon Jepson, HS principal Jordan Lynch, EL principal Greg Dobitz, and IT director Larry Engel were in attendance. Also in attendance were Ryan Schneider, Roxie Miller, Liz Schieler, Kalyn Haafke, Tara Steiner, Kelli Gebhardt, and Riley VanPeursem. Students Ann Muggli and Megan Miller.

A. Pledge was recited.

B. Seyer moved to accept the agenda. Heimbuch second. Motion passed.

C. All visitors were welcomed. We had a note from Mrs. German. Superintendent Sell read a shout out to the high school paras.

Student Achievement:

A. JET program. Two students spoke about what they did and what they liked about the JET program.

B. Mrs. Haafke and Ms. Schieler presented how they are utilizing the CREAM program.

C. Mr. Schneider gave a presentation on computer science utilizing TEALS. The first year Mr. Schneider is a student and computer science volunteers are leading the class. The second year, Mr. Schneider will lead the teaching. The third year Mr. Schneider will teach the class.

D. Cybersecurity/Computer Science Plan. Mr. Engel presented on HB 1398 and how Oakes Public Schools is working towards this bill's requirements.

E. Fall Star Data was presented by Mr. Lynch and Mr. Dobitz.

F. Goal progress measures were reported by Superintendent Sell.

Consent Agenda:

A. Nagel moved to approve the consent agenda, Seyer second. Motion passed 5-0. The consent agenda includes the September 15 Tax Levy Minutes, September 15 Regular Board Meeting minutes, September 21, 2023, special board meeting minutes, August 2023 bills, approval of the first reading of amended policy DJA and received the goal progress measures.

Reports:

A. The business managers report, superintendent report, committee reports, and the September board meeting time tracking sheet were included in the board packet. No discussion.

Items for Discussion and Possible Action:

A. Business Manager Eval. It has been completed. Will be signed.

B. South Gym Floor. Cost \$37,527.79. Heimbuch moved to authorize the superintendent to move forward with the south gym floor repair and refinishing project. Day second. Roll call taken. Motion passed 5-0.

C. Facilities Assessment. Lori Christenson joined via zoom. We should have another special meeting to refine what the OPS plan would be.

- D. Mrs. VanPeurseem gave a presentation on a band/choir trip. Nagel made a motion to approve the request for the NY band trip, Seyer second. Roll call taken. Motion passed 5-0.
- E. Superintendent Evaluation needs to be completed by November 15. We will need to have a special meeting to get this completed before the next regular board meeting scheduled for November 17, 2023.
- F. Board Self-Evaluation: Marcia from Elliot & McMahon LLC explained the workings of the board evaluation. Reviewed the objectives listed in the Be Legendary manual. Oakes Public Schools scored 30 points. A goal was set for 43 in January.
- G. Monitoring Calendar: Marcia from Elliott and McMahon LLC explained the monitoring calendar found in the Be Legendary manual. Nagel moved to approve the monitoring calendar with edits as discussed. Day second. Roll call was taken. Motion passed. 5-0.
- H. Marcia explained the Ad-Hoc Board Committees.
  - a. Evaluation committee: Review current superintendent evaluation system and incorporate Be Legendary qualifications. Bring recommendations to the board in February, to approve in March and use in the 25-26 school year.
  - b. Community engagement committee: Board members will review Be Legendary components and design a community presentation with a script. Board Members will discuss this with the public. In June there will be a platform for community engagement.
  - c. Operating procedure and policy review: This committee will start in July and will be reviewing policies to see what can be delegated to the superintendent, what falls within the board's responsibilities and identify what policies align to their goals. They will prepare a Board Operating Procedures Manual. This will be brought to the board in September.Board members to think about what top 2 committees they would be interested in and email Sonia to make committee assignments.
- I. Approve Seyer Plumbing Bill. Seyer Plumbing and Heating sold a drinking cooler and toilet. Board member Seyer is the owner of this business. Heimbuch moved to approve payment of the bill. Day second. Roll call was taken. Motion passed 4-0 with Seyer abstaining from voting.
- J. ND State School Construction Coalition. Superintendent Sell and Board President Meehl have been meeting with other schools. Nagel moved to approve the participation in ND school construction coalition. Day second. Roll call taken. Motion passed 5-0.

Future meetings:

- A. November 1, 2023, 9 am Special Meeting
- B. November 17, 2023, 7 am Regular Meeting
- C. December 15, 2023, 7 am Regular Meeting

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Sonia Meehl, Board President

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Shannon Jepson, Business Manager

Bills Approved: A&B Business Inc. \$4,751.33, Agtegra Cooperative \$696.00, Allard Trophy Co \$42.50, Amazon \$271.03, Apple Computer \$7,081.90, Aramark Uniform Services \$121.16, AVI Systems \$494.00, BSN Sports \$91.39, Michael Burns Architects Ltd. \$7,013.03, Coca Cola Bottling \$891.00, Cole Papers Inc. \$720.63, Computer Express \$999.99, Crane Merchandising Systems \$13.95, Daikin Applied \$12,689.25, Dakota Water Solutions \$150.00, Design Manufacturing Inc \$68.56, DRN \$1,102.67, Dobitz, Greg \$152.62, Downies Piano Tuning \$200.00, Economy Propane \$250.00, Edpuzzle Pro Teacher \$12.50, Edutech \$40.00, Empower Learning \$12,915.00, Engel, Lawrence \$100.00, Everspring Inn \$176.40, Gebhardt, Kelli \$120.99, Gerrells Sports Center \$1,993.66, Greater Southeast ITV Consortium \$2,000.00, Haafke, Kalyn \$168.75, Harty, James \$201.24, Harty, Thomas \$98.03, Herman, Matt \$183.48, Hilgemann, Rebekah \$197.89, Hill, Aspen \$1,000.00, Hill, Jaidyn \$152.62, Homewood Suites \$529.20, Houghton Mifflin Harcourt Publishing \$10,167.63, Hub City Roofing \$1,700.00, HUDL \$2,800.00, Johnson Katie \$390.89, Justice, Steve \$98.03, JW Pepper & Son \$1,254.86, liminex Inc. \$4,025.84, Linde Gas & Equipment \$214.15, Lynch, Jordan \$444.62, Meierotto, Kayla \$356.48, Mertz Lumber and Supply \$38.99, Millers Fresh Food \$9.38, NDSOS \$80.00, ND Attorney General \$288.75, NDCEL \$9,764.00, ND Educators Services Coop \$250.00, NDHSAA \$315.90, NDSCS \$7,500.12, N. Cass Public Schools \$200.00, Northside Treats & Eats \$137.87, City of Oakes \$1,128.00, Oakes Park and Recreation \$278.93, Oakes Times \$888.42, Oakes Truck and Trailer \$13,183.13, Oakes Volunteer Ambulance \$250.00, Online Dakota Information Network \$226.00, Ottertail Power \$5,237.01, Parts Supply \$104.82, PBC Guru LLC \$750.00, Penworthy \$255.69, Petersen, Emily \$152.62, Peterson, Nolen \$152.62, Plunkett's Pest Control \$221.36, Powerschool Group \$4,34.57, Praska's Hardware Inc \$39.53, Red River Refrigeration \$510.45, Sagert, Shawn \$169.58, Sanford Health \$129.00, Schieler, Elizabeth \$1,019.32, Sell, Anna \$152.62, Sheyenne Valley Special Ed \$68,518.53, SEEC \$2,100.00, Steiner, Tara \$17.50, Steins Inc \$146.23, Studies Weekly Inc \$1,076.77, Summit Fire Protection \$1,747.50, Teachers Pay Teachers \$23.00, TF Powers \$193,500.00, Tongol, Cheska \$36.75, Top Gun Plumbing \$2,100.00, Tornado Stop \$1,266.17, Training Room \$117.86, US Foods \$1,324.50, Vistos Carquest \$565.94, Walmart \$24.51, Warren Kathryn \$16.13, Weber, Kylie \$24.48, Westman, Boyd \$95.30, Wonder Grove Learn \$220.00, WSI \$6,174.69, Workman, Andrew \$98.03, Worthington and Schultz \$90.00, Zacks Repair \$234.05, Zaner-Bloser \$1,000.00