



# Oakes Public School

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804 Main Ave. Oakes, ND 58474  
Phone: (701) 742-3234 Fax: (701) 742-2812  
[www.oakes.k12.nd.us](http://www.oakes.k12.nd.us)

The **standing committees** are appointed by the Board President with Board approval and exists permanently or until disbanded by the Board. This kind of committee usually has a specific portfolio and when topics come before the Board that fit into this portfolio, they are referred to the appropriate committee. The committees will then meet, discuss the topic, and return to the full Board with a recommendation for action. Examples of standing committee portfolios might be: curriculum, finance, and professional development.

**Special or ad hoc committees** are also appointed by the Board President and approved by the Board. The special committee, however, exists to accomplish a very specific mission and once this mission is completed, the committee ceases to exist. This type of committee also presents a recommendation to the entire Board for their action and, like standing committees, is strictly advisory in nature. Examples of special committees are: superintendent candidate screening committee, centennial activities committee, land purchase committee, etc.

**A committee, standing or special, does not have the power to make decisions on behalf of the Board.** This needs to be understood at all times by the Board, by the committee, and by those with whom the committees are working. A committee has only the authority to study an issue and to make advisory recommendations back to the Board. The Board, and only the board in official session, has the power to make decisions. This can become especially significant when you have a committee doing the negotiating for the Board. Often, people will take what the committee says as binding upon the Board and this type of thinking needs to be discouraged. It must always be emphasized that the committee is obligated to take its recommendation back to the assembled Board for action.

Following are the Board committee recommendations beginning with the 2023-2024 school year:

**TECHNOLOGY COMMITTEE REPRESENTATIVE (STANDING)**

Members on The Technology Committee will be responsible for helping define the vision for technology in the Oakes Public School District. The Technology Coordinator is in charge of this committee which is now comprised of representatives from across the district. The ultimate goal of this committee will be to define the future of technology in our district (realizing that many changes occur in this area) including staff in-service. An overall Technology Plan will be developed and reviewed annually in light of available finances and as to needs. The board will have one representative serving on this committee.

**Larry Engel (chair), Anna Sell, Greg Dobitz, Jordan Lynch, Audrey Hovel, Kylie Weber, Nolen Peterson, Jessica McGuire, Krista Dobitz**  
**Board Representative: Sheila Nagel**

**NEGOTIATIONS COMMITTEE (STANDING)**

The Negotiations Committee shall be responsible for reviewing and negotiating the professional negotiated agreement of the certified staff and compensation for classified staff. This committee will consist of two board members.

**Anna Sell and Shannon Jepson**  
**Board Representatives: Sheila Nagel and Sonia Meehl**

**WELLNESS COMMITTEE (STANDING)**

The Wellness Committee will create, strengthen, and work to develop, implement, monitor, review, and, as necessary, revise the wellness policy. The District Wellness committee will consist of a group of individuals representing the school and community and serve as a resource to the school and community. The board will have one representative serving on this committee.

**Krista Dobitz and Kelli Gebhardt (co-chairs), Anna Sell, Greg Dobitz, Jordan Lynch, Jera Kempel**  
**Board Representative: Rhonda Day**

**FACILITIES COMMITTEE (STANDING)**

The Facilities Committee representatives shall be responsible for maintaining the buildings and grounds of the district and recommending possible improvements to the board. Additionally, short term needs arise which require Board input, so these committee representatives fill an important role. The committee will consist of two school board members, head maintenance manager, and superintendent.

**Anna Sell (chair), Dave Ehrlin, and Shannon Jepson**  
**Board Representatives: Brian Seyer and Monica Heimbuch**

### **LEADERSHIP/PL COMMITTEE (STANDING)**

The District Leadership and Professional Learning committee will meet on an as needed basis to review curriculum development, evaluation processes, and professional development in the district. The committee shall recommend changes and improvements to curriculum development, professional development, implementation, and evaluation. The board will have one representative serving on this committee.

**Anna Sell (chair), Greg Dobitz, Roxane Miller, Kathy Warren, Jordan Lynch, Nolen Peterson, Krista Dobitz, Ryan Schneider, and Larry Engel**

**Board Representative: Sonia Meehl**

### **CURRICULUM COMMITTEE (STANDING) (Appointed by the Board as per Policy GAAA)**

The Curriculum Committee shall assess curricular needs, review curricular inclusions, and bring curricular recommendations on expansion and improvement to the Board for action.

**Anna Sell (chair), Emily Petersen, Greg Dobitz, Jordan Lynch, Kayla Meierotto, Larry Engel**

**Board Representatives: Monica Heimbuch and Brian Seyer**

### **CLASSIFIED SICK LEAVE BANK COMMITTEE (AD-HOC)**

The Sick Leave Bank Policy was established in 1993 for classified staff members. The purpose of the sick leave bank committee shall be to oversee the use of the bank, review all applications, accept or reject applications, maintain proper balance and provide reasonable assurance that the sick leave bank is not abused. The committee consists of 2 members of the sick leave bank (selected by the participating members) and the Superintendent.

*(School Board Policy- DAGDE- Can be amended at any time by the board to include representation by the board.)*

**Anna Sell, Superintendent**

**Members- TBD (As needed)**

### **\*CERTIFIED SICK LEAVE BANK COMMITTEE (AD-HOC)**

The Sick Leave Bank Policy was established in 1979 for all certified staff members. The purpose of the sick leave bank committee shall be to oversee the use of the bank, review all applications, accept or reject applications, maintain proper balance and provide reasonable assurance that the sick leave bank is not abused. The committee consists of 3 teachers (selected by the faculty) and 2 building principals.

*(Policy is part of the negotiated agreement)*

**Greg Dobitz and Jordan Lynch- Principals**

**Faculty- TBD (As needed)**

# School Board Committee (and Board) Representation

## **Sonia Meehl (President)**

- Negotiations
- Leadership/PD
- State of North Dakota CTE Board
- State of North Dakota Public Education Board
- Dickey County JDA Board

## **Monica Heimbuch (Vice President)**

- Facilities
- Curriculum

## **Rhonda Day (Member)**

- Wellness

## **Sheila Nagel (Member)**

- Negotiations
- Technology
- Southeast Region Career and Technology Board

## **Brian Seyer (Member)**

- Facilities
- Curriculum