

OAKES PUBLIC SCHOOLS  
BOARD MEETING  
TUESDAY, AUGUST 8, 2023, 7 AM  
CENTRAL CONFERENCE ROOM

*Call to Order:*

Sonia Meehl called the meeting to order at 6:59 am. Those in attendance were President Sonia Meehl, Monica Heimbuch, Rhonda Day, Brian Seyer. Absent was Sheila Nagel. Also present were Superintendent Anna Sell, Business Manager Shannon Jepson, IT director Larry Engel. Joining via Zoom was Becca Roberts, Kayla Meierotto, and HS Principal Jordan Lynch.

Pledge of Allegiance was recited.

Heimbuch motioned, Seyer second to approve the agenda. Motion carried.

Visitors were welcomed and President Meehl read a thank you note from Mrs. VanDeVenter.

*Consent Agenda:*

Seyer motioned, Day second to approve the July 20, 2023, meeting minutes and the July 20, 2023, Board Retreat minutes, review of July bills and to accept the Business Managers and Superintendent Reports. There were no July financial reports completed. Motion carried.

*Student Achievement:* Nagel had emailed Superintendent Sell and asked to hear from more students at future meetings. It was also suggested from Meehl to have reports from students who attended CTE national and state conventions and any student exercising the Work based learning experiences.

*Be Legendary Update:* We will be under a state grant for the next level of Be Legendary training. There was some technical difficulty with connecting Elliott and McMahon LLC so we continued with the meeting.

*Regular Meeting:*

Committee Meeting/Reports:

*Chiller Update:* Board Member Seyer met with Chiller Systems. There are currently no parts available to fix the current broken chiller. Chiller Systems has a 2006 used chiller that we could buy for approximately \$25,000. It would need to be transported and set up for another approximately \$20,000-\$30,000 to get hooked up. The board agreed Seyer should look at chiller. There would be no warranty and the expected life would be approximately 10 years. There are currently parts available for any repairs.

*Science floor update:* Waiting for cleaning crew to come in. Punch list is scheduled for Monday, August 14, 2023.

*ICS presentation:* Scheduled for August 16, 2023. They will present it to the board at 7 am. They will also present to the teachers and public that day too.

*School Policy:* Heimbuch made motion to amend policies BC, BCAA, FAAA, DGGGA, ABED, FFD, FFK and KAAA on first reading as written, with talked about changes, and that they be presented for adoption at the next regular board meeting. Day second. Roll call taken. Motion carried 4-0.

No action was taken on Policy DCCA.

Returned to Be Legendary: Marsha McMahon introduced her associate and explained what the next steps will look like.

**Business:**

Personnel Policy: Heimbuch made motion to approve second reading of 23-24 OPS Personnel Handbook. Seyer second. Roll call was taken. Motion carried 4-0.

Preliminary Budget: Seyer motioned to approve the preliminary budget as presented requesting 70 general fund mills (\$1,750,000), 12 misc. Mills (\$300,000), 20 building mills (\$500,000) and 3 special reserve mills (\$75,000). Heimbuch second. Roll call taken; motion carried 4-0.

Staffing: Superintendent Sell gave a staffing update.

Superintendent Evaluation Model: Day motioned to approve superintendent's job description as presented, Seyer second. Roll call taken; motion carried 4-0. The board will use the evaluation tool model shared in the packet which is the NDSBA's current format.

Liability Insurance: Discussion took place regarding the level of liability OPS currently has. No action was taken to change the current levels.

Negotiated Agreement Addendum: Business Manager Jepson noticed an error on the coaches pay for assistant coach, year 6. The pay scale should read \$3,499.00. It has been signed by the OEA negotiating team and the School Board Negotiating committee. Day made a motion to approve addendum, Seyer second. Roll call was taken, motion carried 4-0.

For the good of the order, it was discussed that OPS will hold our Public Budget and Tax Hearing on September 15, 2023, at 8:30 am in the Central Conference Room.

*Items for Future Agenda:*

Strategic Plan Decision can be made in the next month.

ICS Presentation will be August 16, 2023

Business Manager Evaluation will take place in October.

*Future Meetings:*

Special Meeting August 16, 2023, 7 am

Regularly Meeting September 15, 2023, 7 am

Special Budget and Tax Hearing September 15, 2023, 7:00 am

Regular Meeting Friday, October 13, 2023, following Tax Hearing approx 7:30 am

*Adjournment:* There being no further business, the meeting was adjourned at 8:52 am.

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Sonia Meehl, President

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Shannon Jepson, Business Manager

**Approved Bills:**

Starion Bond Services \$207,330.00, JP Morgan Credit Card \$6,230.07, TFPowers Construction Co \$210,240.00, Office of State Tax Commissioner \$5,975.00, A&B Business \$4,751.33, Apple Computer \$1,809.00, Companion Corp \$1,400.00, Corner C Store \$166.15, Dakota Water

Solutions \$150.00, DRN \$1,342.07, Dobitz, Greg \$104.80, Downies Piano tuning & Repair \$200.00, Economy Propane \$324.28, Edgemont Precision Rebuilders \$115.56, Engel Lawrence \$28.57, Final Site \$1,605.00, Game Time \$1,712.54, Hagen Laurie \$1,001.00, Heimbuch, Monica \$23.13, JAMF Software \$3,905.00, Tom Kelly Construction \$650.00, Marcia Brenner Assoc \$1,700.00, Meehl, Sonia \$72.16, Mystery Science Inc. \$1,395.00, Nagel, Sheila \$92.02, Navigate 360 \$1,000.00, ND Assoc of Business Managers \$50.00, ND Safety Council \$2, 205.00, ND School Boards Assoc \$7,534.00, ND Small Organized Schools \$450.00, Nova Fire Protection Inc. \$455.00, City of Oakes \$1,238.50, Oakes Times \$1,920.52, Oakes Truck and Trailer \$1,256.67, Ottertail Power \$2,966.45, Parts Supply \$210.94, Praska's Hardware Inc \$298.71, Quadiant Leasing USA \$224.01, Respondus \$2,995.00, Sell, Anna \$144.10, Summit Fire \$605.00, Thorpe, Robert \$169.32, Tornado Stop \$486.45, United Laboratories \$387.00, Wexhealth \$92.75, Worthington and Schultz PC \$170.00, Burns Michael Architects \$8,536.23, Chads Electric \$95.00, Dakota Septic Service \$225.00, DRN \$74.99, 502 Flair \$797.00, Gerrells Sports \$1,953.25, HUDL \$900.00, City of Oakes \$59.00, Ottertail Power \$150.16, Praska's Hardware Inc. \$185.10, Kourajian Shaun \$174.30, Oakes Park & Rec \$167.00, Praska's Hardware \$10.98, Tornado Stop \$58.26, Western Agency \$43102.00, Casey's Mastercard \$94.83, Coughlan Companies \$1,439.40, Marcia Brenner Associate \$500.00, ND School Boards \$950.00, Ottertail Power \$3,502.88, SECTC \$70,663.00, Western Agency \$148.00, Gerrells Sports \$660.00, Miller, Roxane \$100.00, Ottertail Power \$134.56, Universal Athletic \$4,855.84,