

Oakes Public School District #41, Regular Meeting Minutes
August 9, 2022

President Sonia Meehl called the regular meeting of the Oakes Public school board District #41 to order at 6:59 am at the Oakes Public School Conference Room. President Sonia Meehl, Board Members Rhonda Day, Robert Thorpe, Sheila Nagel, Monica Heimbuch were present. Also attending were Business Manager Shannon Jepson, Superintendent Anna Sell, Thomas Vanorny, Activities Director Robin Paul, Ryan Schneider, High School Principal Brandon Bata, Maintenance & Transportation Supervisor Dave Ehrlin, Jeff Wiek and Bryan McKown. Joining via Zoom were Emily Petersen, Vickie Kelly and Liz Schieler.

Pledge of Allegiance was recited.

Heimbuch motioned, Nagel seconded to approve the agenda as presented. Motion carried.

Meehl recognized the visitors present.

Thank you cards were read from the Bata family, Robert Thorpe and Reed Garrison thanking the board on the condolences on the loss of their family members. Library memorials were given in memory of their respective family members.

Action Items:

Nagel motioned, Thorpe seconded to accept the second reading of the high school handbook. Roll call was taken and motion passed 5-0.

Thorpe motioned, Heimbuch seconded to approve the second reading of the Employee Personal Handbook. Roll call was taken and motion passed 5-0.

Heimbuch motioned, Day seconded to approve the second reading of the Activity Handbook. Roll call was taken and motion passed 5-0.

Day motioned, Nagel seconded to approve the second reading of the 2022-2023 preliminary budget and approval of the certificate of Tax Levy. The Tax levy meeting will be held September 13, 2022 at 8:30 am in the Oakes Public School Conference room. Thorpe discussed that due to time constraints, the school will continue to look for savings in the budget. Roll call was taken. Motion passed 5-0.

Nagel motioned, Heimbuch seconded to accept the amended Title funding Consolidated application. Motion passed.

Thorpe motioned, Heimbuch seconded to accept the resignation of Shawn Sagert as Archery Coach and Kalyn Haafke as Acorn coach. Motion passed. Visitor B. McKown made it known that he had visited with the state coordinator at the ND Game and Fish department and that for the club to be active it needs an affiliation with a school.

There are still open positions in the kitchen area, the custodian area and an assistant wrestling coach.

The contracts that have been affected by resignations have been amended.

Nagel motioned, Heimbuch seconded to accept the VW Grant for the assistance on purchasing a new bus. Motion passed.

Heimbuch motioned, Nagel seconded to approve the administration contract with language provided by our attorney.

“Our board greatly appreciates the willingness of Mrs. Sell and Mr. Dobitz to step into these new roles for the 2022-2023 school year. Should either wish to revert to prior roles after this school year is over, our board’s intention is to be as accommodating as possible to their wishes, while still abiding by all required continuing contract procedures. We intend to remain in close communication with Mrs. Sell and Mr. Dobitz throughout this school year, and we’ll have further discussions with them about this topic.”

Roll call was taken. Motion passed 5-0.

Nagel motioned, Day seconded to approve request from teacher Liz Schieler to pay for 75% of tuition to become accredited to teach dual credit mathematics classes. Oakes Public School will forgive 25%/year, beginning with the first year after completion. Roll call was taken. Motion passed 5-0.

Thorpe motioned, Day seconded to pay Tom Vanorny \$43.19 per hour for his consulting time. Roll call was taken. Motion passed 5-0.

Nagel motioned, Heimbuch seconded to pay all costs associated with Business Managers Certification Program. If the Business Manager ends her employment or is otherwise discharged from employment before the completion of the program, the Business Manager will reimburse the district for all costs. Once the program is completed, the total cost will be forgiven at 20% per year, beginning at the date of completion of the program. Roll call was taken. Motion passed 5-0.

School Policy

Heimbuch motioned, Nagel seconded to accept the second reading of the IDC that was accepted from the ND School Board Association.

Nagel motioned, Thorpe seconded to accept the first reading of the policies BBBA, BCAD, DKEA. Motion passed.

Reports

Nagel motioned, Day seconded the Food Director’s report, Activities Directors report, Technology Directors report, Maintenance and Transportation Supervisor’s report and the High School Principals report and the Superintendents report. Motion passed.

Approval of Minutes, Financial Reports

Heimbuch motioned, Nagel seconded to accept the minutes of 2021-2022 July 26 board meeting, the 22-23 July 26 board meeting and the August 3 board retreat meeting minutes. Heimbuch mentioned that her name was spelled incorrectly on the 21-22 July 26 minutes. Motion passed.

Heimbuch motioned, Thorpe seconded to take from the table the 21-22 pledge of Assets. Motion passed.

Nagel motion, Day seconded to approve the Pledge of Assets. Motion passed.

Approval of Bills

Nagel motioned, Heimbuch seconded to approve the bills as presented. Motion passed.

A&B BUSINESS INC. \$4502.49, AGTERA COOPERATIVE \$13.80, ALLARD TROPHY CO \$55.00, AVI SYSTEMS \$1248.00, BKFLORAL LLC \$40.00, BLACKBOARD \$5094.54, BRAIN POP LLC \$3515.00, COMMERCIAL CARD SOLUTIONS \$22992.86, DAKOTA WATER SOLUTIONS \$150.00, DICKEY RURAL NETWORKS \$1110.48, ESPARK INC \$3447.00, FILTRATION SYSTEMS INC. \$246.54, HOUGHTON MIFFLIN HARCOURT \$6414.30, JAMF SOFTWARE LLC \$2485.00 JOHNSON, STEVEN \$2299.14, NCS PERASON INC \$1856.25, ND COUNCIL OF EDUCATION LEADERS \$1504.00, OAKES CITY \$1935.50, OAKES TRUCK AND TRAILER CENTER \$4247.51, OTTER TAIL POWER \$3729.10, PARTS SUPPLY \$147.26, PRASKAS HARDWARE INC. \$258.38, SANFORD HEALTH OCCUPATIONAL MEDICINE \$129.00, SCHOLASTIC INC EDUCATION \$1664.77, SMITH & STREGE LTD \$213.75, STUDIES WEEKLY INC \$823.15, TORNADO STOP \$745.47, WEXHEALTH \$87.50, HARRIS, KRISTINE \$150.00, MERTZ CONSTRUCTION AND SUPPLY \$68.40, PRASKAS HARDWARE INC \$91.40, SUND, KAREN \$250.00, ND EDUCATORS SERVICE COOPERATIVE \$250.00, BOPP, ALEXIS \$1000.00, COMMERCIAL CARD SOLUTIONS \$2635.15, ND COUNCIL OF EDUCATIONAL LEADERS \$100.00, OAKES CITY \$54.50, COMMERCIAL CARD SOLUTIONS \$414.97, KELLY, VICKIE \$122.65, SCHOLASTIC BOOK FAIRS \$1164.11, UNIVERSAL ATHLETIC SERVICES INC \$892.90

For the good of the order Meehl stated that she had applied for the Be Legendary grant to assist school boards in attending the ND School Board Institute. The application period ends September 15, 2022.

The next scheduled board meeting is September 13 at 7 am followed by the Certification of Tax Levy at 8:30.

The next scheduled board meeting is October 11 at 7 am.

Meehl declared the meeting adjourned at 8:17 am.